

Mission-Driven Financial Services

These are the core services we provide to nonprofits and mission-driven organizations. Each service is aligned to our Financial Hierarchy, making it easy to see what support may be most valuable depending on where your organization is today, whether you're focused on getting the books right, staying compliant, gaining insight, or planning for growth.

Level 1 — Accounting Foundation: Get the books right

Core services that ensure your day-to-day financial data is accurate, timely, and well-organized.

- *Onboarding – Financial Operations – Initial setup and review/refinement of your Chart of Accounts, systems, and workflows.*
- *Onboarding – Donation Platform Setup & Transition – Implement or migrate into platforms like Bloomerang, integrated with QBO.*
- *Bookkeeping – Essentials (Basic, Standard, Premium) – Monthly transaction categorization, reconciliations, and reporting, with timing and support scaled to your needs.*
- *Bookkeeping – Cleanup – Reconcile prior-year books to bring records current and accurate.*
- *Bookkeeping – Year-End Close – Prepare annual financials for tax readiness.*
- *Remote Office – Bill Pay Services – Manage vendor payments securely through Melio with approval workflows.*

Level 2 — Compliance & Reporting: Build trust

Services that keep your organization compliant, audit-ready, and transparent for funders and donors.

- *Audit Preparation Support – Conduct pre-audit spot checks, reconciliations, and prepare documentation.*
- *Donor Data Maintenance – Review donation entries, reconcile restricted/unrestricted gifts, and issue annual IRS-compliant donor statements.*
- *Filing Services (1099, W2G, 945) – Prepare and eFile all required compliance forms on time.*
- *Grant Reporting Support – Deliver grant-specific reporting, reconciliations, and compliance monitoring.*
- *Tax – Individual (1040) – Prepare and eFile personal returns, including small business and rental property schedules.*
- *Tax – Not-for-Profit (990) – Prepare and eFile IRS Form 990 and state filings for nonprofits.*
- *Tax – Business (1120/1120S/1065) – Prepare and eFile business tax returns with supporting schedules.*

Level 3 — Financial Operations: Enable insight

Advisory services that provide clarity and support strategic decision-making.

- *Advisory 1 – Cash Flow – Build rolling forecasts based on 12–18 months of financial history.*
- *Advisory 2 – Budget & Forecasting – Develop budgets, provide quarterly budget-to-actual reporting, and mid-year reforecasting.*
- *Advisory 3 – Strategic Operations – Deliver KPI tracking, benchmarking, scenario planning, and board-level reporting.*
- *Fundraising Advisory – Analyze donor trends, budget fundraising events, and advise on campaign strategies.*

Level 4 & 5 — Financial Sustainability & Growth Planning

Custom, project-based support that strengthens long-term sustainability and prepares your organization for growth.

- *Special Projects & Reporting – Create tailored reports, dashboards, or process maps to support strategic planning and decision-making.*

No matter where you are on the hierarchy, we can meet you there, providing the right financial support to help your organization stay compliant, build trust, and focus on its mission.

